



क.रा.बी.नि.  
E.S.I.C.

कामगार राज्य बीमा महामंडळ  
(श्रम व रोजगार मंत्रालय, भारत सरकार)  
कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE CORPORATION



सत्यमेव जयते

उप प्रादेशिक कार्यालय/उप क्षेत्रीय कार्यालय/ SUB-REGIONAL OFFICE  
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Date : 23/05/2025

## **CIRCULAR**

### **Subject – Compliance under Constitution/Bye Laws of Employees Unions/Association/Federations – reg.**

**Reference – Headquarters letter No. B-11/13/1/Union Info. -2024-E-II Dated-24.04.2025 on the above cited subject.**

All Unions / Associations in ESIC Sub Regional Office Nagpur are directed to strictly comply with the provisions of the Constitution / Bye-Laws and Rules & Conditions under which their Union / Association has been recognized. Further, all the recognized Unions / Association functioning in SRO Nagpur are requested to furnish the following information / documents at the earliest :

1. The copy of their Constitution, Annual Accounts and a list of its Office Bearers / Members.
2. The copy of the registration certificate of the Unions / Association along with the copy of approval letter of recognition.
3. Details of the last election held and list of elected Office Bearers as per their Constitution / Bye-Laws. If, election has not been held within the time frame, reason thereof.
4. Compliance report of Constitution of Association / Union in conformity with CCS (RSA) Rules, 1993.

The above information and compliance report in respect of Constitution / Bye-Laws may be furnished to SRO Nagpur latest by **30/05/2025** positively, through email at **admin-nagpur.mh@esic.gov.in**.

Further, it is informed that, failure to comply with provisions of their Constitution / Bye-Laws, Rules & Conditions for Recognition, the Union / Association, may entail de-recognition.

This issues with the approval of Competent Authority.

**(Swapnil Patil)**  
**Deputy Director (Estt.)**

To,

1. **ESIC Officers' Union Nagpur.**
2. **ESIC Employees' and Officers' SC/ST Welfare Association, Nagpur.**
3. **ESIC Employees' Union Nagpur.**
4. **WCM, SRO Nagpur with the request to upload the same on website.**
5. **Notice Board, SRO Nagpur.**